

MINUTES OF THE MONTHLY REVENUE MEETING HELD ON 20<sup>TH</sup> DECEMBER 2016  
IN THE CONFERENCE HALL, DM'S OFFICE, GOMATI DISTRICT, UDAIPUR AT 3.00  
P.M.

District Magistrate & Collector initiated the review meeting by welcoming all SDM's, Officers of District Administration and other line Department who participated in the meeting.

List of participants is given in Annexure – A

**1. Allotment of Land :-**

- Allotment process is going on and 89 proposals of Udaipur Sub-Division are pending with Revenue Department, 138 cases are pending with TTAADC for their approval. 11 cases are under process at SDM office, Udaipur.
- All SDMs were directed to find out vacant khas land for providing allotment to the identified homeless /bothless BPL families who have not occupied government khas land.
- SDM, Amarpur stated that 12 cases of BPL families who are not occupying Govt. Khas land, actually, 11 families have occupied khas land and allotment proposal will be initiated shortly. SDM, Amarpur also stated that 8 Nos. Allotment patta has already prepared and it will be distributed very soon.
- Departmental allotment cases are pending as follows.
  - i) Kendriya Vidyalaya at Udaipur.
  - ii) Skill Development Centre at Amarpur.
  - iii) Piggery Firm at Amarpur. Requisition letter is required from the head of department.
  - iv) Krishi Vigan Kendra at Amarpur.
  - v) Alternate site for SDM office at Karbook be selected.

All SDMs were directed to complete the process by 1<sup>st</sup> week of January 2017.

- SDM's were instructed to take up action as per points of discussion of State level revenue meeting held 24.11.2016.

(Action- All SDMs)

**2). NLRMP :-**

- a) Pending mutation cases at Udaipur is very high i.e. 1056 Nos. SDM, Udaipur was directed to dispose the pending mutation cases immediately.
- b) All SDMs were directed to dispose long pending (above 60 days) mutation cases immediately.
- c) SDMs were directed to link "Aadhaar" with old Khatian atleast 10-20 Khatian of each mouja per week.

(Action: All SDMs)
- d) SDM, Udaipur proposed for deactivating of User under CLR Project when a DCM/RI get transfer from one place to another place. The Director, Land Records & Settlement, Govt. Of Tripura, Agartala may take necessary steps about the matter.

**3). Registration of Deeds: -**

- a) It was decided in the meeting that all Sub-Divisional level staff of Sub-Registry should be trained for updating of Land Valuation Chart.

(Action O/C, REV)

b). The ADM & Collector, Gomati was directed to visit Sub-Registry office once in a week and submit report thereof.

(Action: ADM)

c). As per instruction of State level meeting ADM will check atleast 10% of Land valuation data.

(Action: ADM)

**4. Administrative Camps & Marriage Recording Camps :-**

a) DM & Collector desire to attend in the Administrative Camp in different Sub-Divisions. SDMs were requested to prepare a schedule date in advance for the camp with intimation to the office of the DM & Collector.

b) Total 29 Nos. Administrative Camp held during the year in the District. It is also directed to conduct atleast 3 (three) Administrative Camp with marriage recording in a moth in each Sub-Division.

(Action- All SDMs )

**5. Revisional Survey: -**

SDM, Karbook stated that traverse works are again error. Further, it was started from yesterday.

**6. Agri Census:**

Agri Census works in Gomati District was reviewed in the meeting. SDM, Udaipur stated, 70% work completed out of 18803 holding. SDM, Amarpur stated that field work was completed and other works will be completed very soon. SDM, Karbook stated that work was fully completed and it will submitted by this week.

**7. DCC Bill:**

The position of DCC Bill have been reviewed in the meeting. SDMs were stated that the pending DCC bills as follows:

i) Udaipur 29 Nos. ii) Amarpur 13 Nos. lii) Karbook Nil.

SDMs were directed to submit the DCC by 31<sup>st</sup> January, 2017.

**8. Audit Reply:**

SDMs were stated that para wise audit reply have already been sent to AG office.

**9. Excise :-**

a) Collection in Excise duty was reviewed in the meeting. For the year 2016-17, target is fixed Rs.1504.71 lakh but collection of Excise is Rs. 824.48 lakh up to 19.12.2016. the collection is not satisfactory. DM & Collector directed to take necessary steps for fulfilling the target within date.

(Action- Supdt. of Excise)

**10. Legal Metrology :-**

a) The Assistant Controller, Legal Metrology reported in the meeting that the target of revenue collection for the year 2016-17 is Rs.8.50 Lakh. Collection up to 20.11.2016 is Rs.7.4881 Lakh. Remaining portion of Revenue may be collected in the remaining period.

