

GOVERNMENT OF TRIPURA
OFFICE OF THE PROGRAMME OFFICER(BDO)
MATABARI R.D.BLOCK, UDAIPUR, GOMATI TRIPURA.

F.9 (11) PO/MTB/MGNREGA/2015-16/ 132

Dt. 24/05/2016

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited from the reputed suppliers **having** valid trade license for printing of different types of register, Muster Roll & Muster roll cover page in connection with smooth running of **MGNREGA** works for the **FY 2016-17**. Intending bidders are requested to submit quotation documents by indicating the price (**including all taxes**), time of delivery and literature wherever applicable. Quotation should reach to the office of the undersigned within **31/05/2016** up to 5p.m. except holidays. The same will be opened on **01/06/2016 at 3 p.m.** Intending bidders are requested to remain present or send one authorized representative during the time of opening the tender box. Detailed requirements are given below:-

Sl. No	Require Item	Qty (nos)	Description	Remarks
1.	MB register	40	Legal size ,200 pages , conquest paper	1. Rate should be quoted item wise. 2. Prescribe format for register should be supply from MGNREGA Cell of this Block.
2.	Project register	40	Legal size ,200 pages , conquest paper	
3.	Asset Register	40	Legal size ,200 pages , conquest paper	
4.	Employment Register	150	Legal size ,200 pages , conquest paper	
5.	e-FMS Register	40	Legal size ,200 pages , conquest paper	
6.	Budget control /FTO register	06	Legal size ,200 pages , conquest paper	
7.	Project Register regarding construction project	02	Legal size ,200 pages , conquest paper	
8.	Muster roll issue register	06	Legal size ,200 pages , conquest paper	
9.	Muster roll Cover page regarding mandays work (one side print)	2000	A-4 size , JK Copier (75 GSM) paper	
10.	Muster roll regarding construction project (both side print)	1000	A-3 size , DFC paper	
11.	Demand Form	5000	A-4 size , DFC paper	

The undersigned reserves the right to accept or reject the process in part or full without assigning any reason whatsoever. The undersigned also reserves the right to accept or reject the lowest rate quoted by the tenderers. **Quantity of materials may be increase or decrease.**

(Subhabrata Bhattacharyya)
Programme Officer (BDO).

Matabari R.D.Block. Udaipur, Gomati Tripura.

Copy forwarded to:-

1. The District Magistrate & Collector, Gomati District, Udaipur for kind information with a request to display the same in the office notice board.
2. The SDM, Udaipur, Gomati Tripura for kind information with a request to display the same in the office notice board.
3. The, Member of LPC, Matabari R.D. Block for information

Copy to:-

1. The Chairperson, Matabari Panchayat Samity and BAC, Matabari for kind information.
2. The Vice Chairman, Matabari Panchayat Samity for kind information.
3. The District Informatics Officer, N.I.C., D. M. Office, with request to upload the notice in the Website.
4. The Superintendent of Taxes, Udaipur Gomati Dist. Tripura for information.
5. The Store In-Charge of this Block for information
6. The Asstt. Accounts Officer of this office.
7. The NOTICE BOARD of this office.

Programme Officer (BDO).

Matabari R.D.Block. Udaipur, Gomati Tripura.